



**Hepatitis B Foundation  
Hep B United Mini-Grants Program  
2021 Request for Funding Proposal**

**INTRODUCTION:** The Hepatitis B Foundation is offering mini-grants for one (1) year to Hep B United coalition partners working on hepatitis B education, screening, and linkage to care activities. Up to 8 awards will be given ranging from \$5,000 to \$10,000 each.

**ELIGIBILITY:** In order to qualify for this award, applicants should be able to demonstrate that they have in place an active, local coalition focusing on hepatitis B education, screening and linkage to care activities. *Eligible applicants* must be [current Hep B United members](#) with the capacity to directly implement the proposal, collect data as required, provide written reports, manage the funds appropriately and be located within the United States.

**PURPOSE:** The main purpose of this RFP is to enhance the capacity of Hep B United coalition partners to conduct hepatitis B (HBV) education, testing and linkage to care in their local communities. *The emphasis of this RFP is focused on Asian American, Native Hawaiian and Pacific Islander (AA & NHPI) communities*, and supporting activities at the local coalition level to advance the hepatitis B priority areas of the U.S. Department of Health and Human Services' [Viral Hepatitis National Strategic Plan](#).

This RFP focuses on *Hep B United's* [Strategic Priority Areas](#):

- 1) Educating Providers and Communities to Reduce Health Disparities
- 2) Improve testing and linkage to care to prevent HBV-related liver disease and cancer
- 3) Eliminating Perinatal Transmission and/or
- 4) Strengthening Surveillance to Detect Viral Hepatitis Transmission and Disease

The Hep B United mini-grants program for 2021-2022 will include opportunities for all 4 priority areas.

**PROPOSAL:** All applicants are to focus on one or more of the four priority areas above and develop related activities to support coalition building and maintenance, education and training, and testing and linkage to care efforts. *In light of the COVID-19 pandemic, we are taking into consideration innovative strategies (i.e. virtual activities and/or with social distance measures in mind, etc.) to reach vulnerable populations.* Activities can include, but are not limited to:

- Developing local coalition infrastructure (including partnership development and partner training);
- Implementing the [#justB storytelling campaign](#) within local education and community engagement efforts; creating new story-focused educational programming, including story circles; focusing on reducing stigma, fostering open HBV discussion and move people towards screening;

- Identifying/developing systems and strategies to increase HBV screening particularly innovative strategies considering social distancing recommendations in light of COVID-19;
- Increasing HBV disaggregated data (conducting formalized data collection, analysis, and/or dissemination, and/or using new technologies to collect community-based HBV screening data);
- Identifying and addressing specific local barriers to HBV screening and linkage to care;
- Developing strategies for reaching specific, hard-to-reach populations in your communities;
- Developing programming to improve hepatitis B knowledge among infected pregnant women, and improve HBV-related care for infected pregnant women;
- Developing strategies based upon a comprehensive family/household approach, to improve HBV knowledge, awareness, and testing of household/family members of infected mothers.
- Assessing hepatitis B-related stigma in a local community and/or developing strategies to address stigma as a means to improve HBV screening.

Project sites will be offered ongoing support and training throughout the 12-month project period. This will focus on improving skills (i.e. data collection and management; technology; IRB). Training and support will also allow project sites to make use of best practice models and existing educational tools and resources for AA & NHPI communities. Project sites will be expected to evaluate their project and complete/submit final reports to the Hepatitis B Foundation and present their findings to *Hep B United*.

#### **PROJECT SITE REQUIREMENTS:**

- Ongoing communication with the Hepatitis B Foundation (HBF), including regular phone calls (schedule will be determined at a mutually convenient, regular date).
- Participation in the mini-grants training webinar (scheduled at the start of the 12-month project period).
- Participation in monthly Hep B United coalition calls (if applicable) and Hep B United training webinars.
- Provide a 6-month and 12-month written report that includes evaluation, and a “lessons learned” presentation on a monthly Hep B United call.

#### **SUBMISSION DEADLINE**

All items must be submitted by **5:00 PM PST on August 9th, 2020** online via [survey monkey](#). Any questions you might have please send via email to: [Catherine.Freeland@Hepb.org](mailto:Catherine.Freeland@Hepb.org).

**PROPOSAL FORMAT:** The application, should be submitted online here: <https://www.surveymonkey.com/r/T6W9NJD>

## **Proposal Scoring and Application Outline:**

### **Description of Coalition/Organization: (20 points)**

1. Please provide an overview of your coalition/organization including your history, mission, membership, and priorities (up to 300 words).
2. Please describe your coalition's/organization's previous work related to hepatitis B within Asian American and/or Pacific Islander communities (up to 300 words).
3. Please describe any data that has been collected within your coalition or organization related to hepatitis B with Asian American and/or Pacific Islander communities (250-300 words). (*data collection for example is gender, age, demographics, country of origin, risk factors, assessments etc.*).
4. Is your organization/coalition currently receiving funding for hepatitis B activities? If so, please describe how your proposed project will be complementary and not duplicative.

### **Description of Project and Evaluation: (20 points)**

1. What Hep B United Priority Area does your proposed project focus on (check box list with 4 priorities)
2. Please describe the goals of your project.
3. Please provide justification or a statement of need to address your project goals.
4. Please describe or list expected project outcomes, and your evaluation plan for meeting your project goals.
5. Please describe internal resources or organization structure (i.e., staffing roles and responsibilities) that will support implementation of the project and goals.

### **Budget: (15 points)**

1. Please complete the table based on proposed budget needed for this project proposal. (will have a table example)

### **Letters of Support: (10 points)**

1. Please attach letters of support from at least two key partners, leaders or local communities for this project. (include an attachment file X2)

**ADDITIONAL INFORMATION: Information session scheduled, Jun 4, 2021 02:00 PM Eastern Time (US and Canada) Register in advance for this meeting:**

[https://us02web.zoom.us/meeting/register/tZModu2vpz8iH9HXSIDaaBBo\\_IDaQpUUxNMw](https://us02web.zoom.us/meeting/register/tZModu2vpz8iH9HXSIDaaBBo_IDaQpUUxNMw)

**After registering, you will receive a confirmation email containing information about joining the meeting.** If you have any questions, please email Catherine Freeland.

All questions and answers will be posted on the Hep B United website, to ensure that everyone will have access to responses. *Those interested in applying are strongly encouraged to email questions beforehand to Catherine Freeland at [Catherine.Freeland@hepb.org](mailto:Catherine.Freeland@hepb.org).*