**[Template to request a policymaker or his/her staff conduct a site visit. This can be done via email or letter.]**

[Date]

[Date]

[Address:

The Honorable xx

Any City Council

Anywhere, State yyyyy]

[If writing to a member of Congress, include “Attn: Schedule or Health staff” in the address.]

Dear [Representative/Senator/City Council Member/Mayor’s Last Name],

I’m writing to ask you to visit [name of organization/coalition] in your district. [Provide a brief description of your organization/coalition; 1-2 sentences.] I’m/we are interested in supporting programs and policies that fund and promote the education, testing, vaccination, linkage-to-care, and treatment of those with hepatitis B. Hepatitis B can lead to lifelong infection, scarring of the liver, liver cancer, and death. This is critically important not only to the communities that we serve, but also to the nation as a whole.

In the United States:

• Hepatitis B is the primary cause of liver cancer, which is the second deadliest cancer in the United States;

• It is estimated that 2.2 million people in the United States have chronic hepatitis B;

• 1 in 4 chronic hepatitis B carriers will die of liver cancer or failure; and

• About 1 out of 10 Asian Americans and Pacific Islanders has chronic hepatitis B.

There are people in your district who have been impacted, sometimes severely, by hepatitis B, including patients, family members and healthcare professionals who treat hepatitis B patients. We hope that you will consider visiting us to discuss some of the ways you can help to lessen the challenges faced by these groups.

Thank you for considering my request. To set up a meeting, please contact me at [your phone number] or [your email address]. Additionally, I’ll contact you in the next few days to see what may work for you.

Thank you,

[Your Name]

[Name of Your Organization/Coalition]